

Bilkent University
Graduate School of Education

TE 312 School Experience I
TE 556 School Experience I
Fall semester: 2010-2011 Syllabus

Credits : 3

ECTS Credits : 5 (for TE 312)
6 (for TE 556)

Name of Lecturer : Instructor Serpil Tuti Sari

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Office Hours: Tuesday 15:00 - 16:00

*Lecture hours, Date, and Place: 9:40-10:30, Tuesday, G252

*School Experience Activities, 08:30 – 16:00, Thursday and Monday, at IDV
Date, and Place: Bilkent Schools (OBI & OBL)

I. Catalog Entry of Course:

One day a week in a high school under the daily supervision of an experienced school teacher who acts as mentor. Students use structured activities which involve lesson observation and interviews to understand the organization and daily work of the school. They analyse particular teaching skills, and consider whole school issues. There is a one-hour seminar which consolidates the work done in school.

II. Course Description and Overview:

Students spend one day a week in a school under the daily supervision of an experienced school teacher who acts as mentor. By means of structured activities which involve observation and interviews they get to know the organization and administration of the school, and the daily work of the teachers and school students. Student teachers observe lessons and analyze particular teaching skills, investigate teaching aids and school resources,

and consider whole school issues and the place of the school in the community. The seminar allows the faculty school experience supervisor to consolidate the work done each week, to set it in a wider context, and enables students to share with each other their experiences of different schools and classrooms.

III. Course Objectives:

The School Experience program is intended to provide the students with a means by which they can link the work of teachers in schools with their studies at university. It is not intended that a school experience student would spend their time in a school with just one teacher.

- ✓ To experience the life of the classroom in two schools
- ✓ To observe experienced teachers at work, using schedules and other means of recording
- ✓ To work with school teachers and students in their daily lessons
- ✓ To teach for short periods before the end of the semester

IV. Overview Activities and Weekly Schedule

The weekly schedule will follow the summary sheet of activities given. The activities are from the (Blue) book, *School Experience*. The seminar will consist of discussion of the previous week's report on the task set, and planning for the next week's task.

Week and Date	Topics & Activities
<p>Week 1 21 – 23 September Tuesday (Lecture hours) Thursday (School activities)</p>	<p>Course Description, Overview, and Planning Activities</p> <p>The teacher's day</p> <ul style="list-style-type: none"> ✓ Follow the mentor for a day. Include scheduled classes * See Blue book, activity 2
<p>Week 2 28 – 30 September Tuesday (Lecture hours) Thursday (School activities)</p>	<p>Teaching techniques</p> <ul style="list-style-type: none"> ✓ Observe scheduled classes * See Blue book, activity 4
<p>Week 3 5 – 7 October Tuesday (Lecture hours) Thursday (School activities)</p>	<p>Observation schedule</p> <ul style="list-style-type: none"> ✓ Observe scheduled classes * See Blue book, activity 6

Week 4 12 – 14 October Tuesday (Lecture hours) Thursday (School activities)	A student's day ✓ Spend all day with a school student * See Blue book, activity 3
Week 5 19 – 21 October Tuesday (Lecture hours) Thursday (School activities)	Classroom Management ✓ Observe scheduled classes * See Blue book, activity 9
Week 6 26 – 28 October Tuesday (Lecture hours) Thursday (School activities)	Teaching techniques ✓ Observe scheduled classes * See Blue book, activity 4
Week 7 2 – 4 November Tuesday (Lecture hours) Thursday (School activities)	Observing questioning ✓ Observe scheduled classes * See Blue book, activity 13
Week 8 9– 11 November Tuesday (Lecture hours) Thursday (School activities)	Classroom Management ✓ Observe scheduled classes ✓ * See Blue book, activity 9
Week 9 23 – 25 November Tuesday (Lecture hours) Thursday (School activities)	Primary School ✓ Observe classroom teaching in grade 1, 2, 3, 4, or 5. * See Blue book, activity 8
Week 10 30 November – 2 December Tuesday (Lecture hours) Thursday (School activities)	Teaching aids and Resources ✓ Observe scheduled classes * See Blue book, activity 15
Week 11 7 – 9 December Tuesday (Lecture hours) Thursday (School activities)	During these days attend the scheduled classes. Do some teaching alone or with your mentor. ✓ Preparing lesson plan and activities
Week 12 14 – 16 December Tuesday (Lecture hours) Thursday (School activities)	During these days attend the scheduled classes. Do some teaching alone or with your mentor. ✓ Preparing lesson plan and activities
Week 13 21 – 23 December Tuesday (Lecture hours) Thursday (School activities)	During these days attend the scheduled classes. Do some teaching alone or with your mentor. ✓ Preparing lesson plan and activities
Week 14 28 December Tuesday (Lecture hours)	Submission of activity file, and course evaluation

V. Assessment

Coursework **50%:** 40 is for the activities, 10 for the file. Activities will be marked each out of 10, following the tasks and questions in the Blue Book.

Final exam **25%**

School report and work in schools **15%:** Students who give cause for concern with regard to punctuality, commitment, participation, attitude or relations with mentor or students will lose marks.

Participation in seminar **10%**

1. Attendance and punctuality

Each absence without a medical report -3%

(Reminder that more than the equivalent of 3 weeks absence (even with medical reports)= Fail)

Each time "**Late**" -1/2

*(**Late** means after the lesson has started)*

2. **Participation and attitude in class.** Do you actively participate in a polite and agreeable manner, as assessed by the instructor or mentor?

A student who participates well does the following

- ✓ Comes prepared for class: homework tasks complete, materials available
- ✓ Listens: actively, eyes on speaker, non-verbal signs of attention, does not chat to friends
- ✓ Responds: answer questions, responds when class asked for opinion
- ✓ Contributes: makes voluntary contributions to discussion. Contributions are relevant
- ✓ Evaluates self: changes behavior based on feedback (from students or instructor)
- ✓ Joins in activities with energy and enthusiasm, initiates rather than sits and waits

- ✓ Writes: records the lesson and own reflections during class, and later as necessary
- ✓ Assists the lesson: helps communication, finds solutions, helps in the running of the lesson

VI. Requirements

School file : Weekly reviews, mentor-meeting forms, lessons plans, reflection sheets, materials, observer feedback sheets, and all other relevant materials and documentation.

Seminar : Attendance and participation.

Teaching : Successful completion of all teaching and teaching – related activities at school.

VII. Course books:

Sands, M. K. and Özçelik, D. A., (1998). School Experience, in Koç, S. et al., 1998. *Faculty – School Partnership Guide Book*. YÖK: Ankara.